

Date: 06/12/2011 10:16:45

Dear Friends,

This is to let you know that after 15 years at our present location in Sunderland we will shortly be moving to newer, larger premises on the outskirts of Newcastle.

With effect from the beginning of 2012 our new address and contact details will be as follows:

Environmental Measurements Ltd (EML)
7 Jupiter Court
Orion Business Park
North Shields
Tyne and Wear NE29 7SE

Tel: +44 (0)191 2583757
Fax: +44 (0)191 2570209

The company website address plus our various email contact addresses will remain unchanged.

Production at the present site will cease at the close of business on Monday December 19th and will commence again on Tuesday 3rd January 2012. There will be no despatches during this period. Obviously we hope that any disruption to our customer service will be kept to an absolute minimum as the move has been deliberately designed to coincide with traditional Christmas/New Year holiday shut-down period.

Commercial operations including sales administration, marketing, technical assistance and finance will transfer to the new premises in the next 7-10 days so it is recommended that contact with the company from the beginning of next week up to the end of the year is made by email to ensure safe receipt of your communication and our normal prompt response.

As already mentioned we will be fully operational again by Tuesday 3rd January 2012 and we look forward to serving you from our new premises for many years to come.

I wish you a Merry Christmas and a Happy New Year.

Kind regards,

Malcolm Howey

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